

**TECUMSEH DISTRICT LIBRARY**

**PERMISSION SLIP FOR RECORDING LIBRARY PROGRAMS**

I, \_\_\_\_\_ request permission to record the library program entitled, \_\_\_\_\_. I understand that this request must be submitted at least two weeks prior to the event. This recording is for my personal use and will not be sold or reproduced for commercial use without permission of the speaker/performer and the written authorization of the Tecumseh District Library Board as specified in Policy Number: O-19.

Signed \_\_\_\_\_

Date \_\_\_\_\_

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Speaker/Performer \_\_\_\_\_ Date \_\_\_\_\_

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Library Director \_\_\_\_\_ Date \_\_\_\_\_